

Copy Audit Rollout Questionnaire

Prior to the implementation of a Copy Audit terminal, it is advisable that you complete and forward this document with your order.

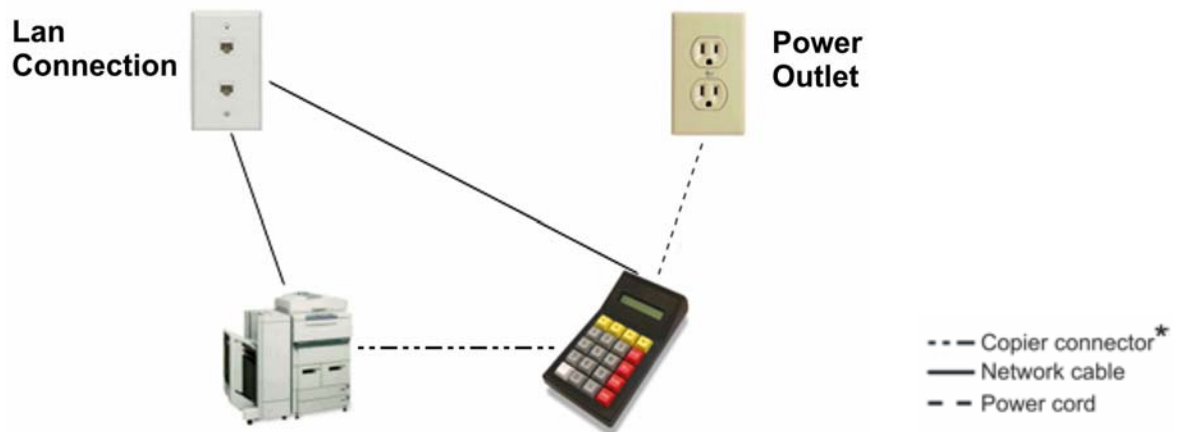
Question	Answer
1. Do you use the TCP/IP protocol on your network? If so do you have static IP addresses that you could apply to each Copy Audit terminal?	
2. Provide your copier dealer's contact information. Include the dealer name, contact person and phone number.	
3. Manufacturer make and model of the copier.	
4. Is there an existing copy tracking system attached to the copier? If so, what brand?	
5. Is there a spot near the copier where the copy audit box could be placed? The box has the following dimensions: 7.5"L x 4"W x 3"H.	
6. Is there a LAN connection within seven feet of the photocopier? <i>If the Copy Audit box and the copier need to share a connection you will need a 10/100 switch/hub to successfully setup the copy tracking box.</i>	
7. Are there power outlets available within seven feet of the copier? <i>You will need two if you have to setup a new switch/hub.</i>	

The Copy Audit terminal should be installed by your copier dealer. Your dealer may to install a harness kit provided by the copier manufacturer that connects to the Copy Audit Terminal.

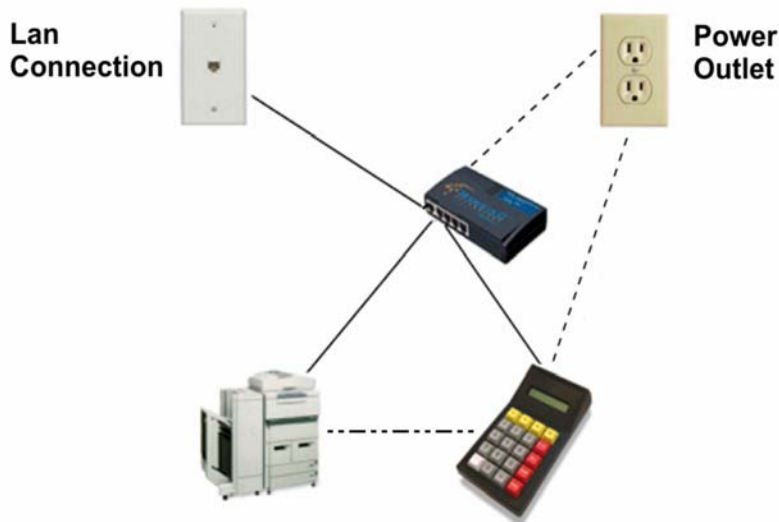
Please refer to the diagrams on the next page for a complete picture of how the Copy Audit box connects.

Connecting the Copy Audit terminal to the Network

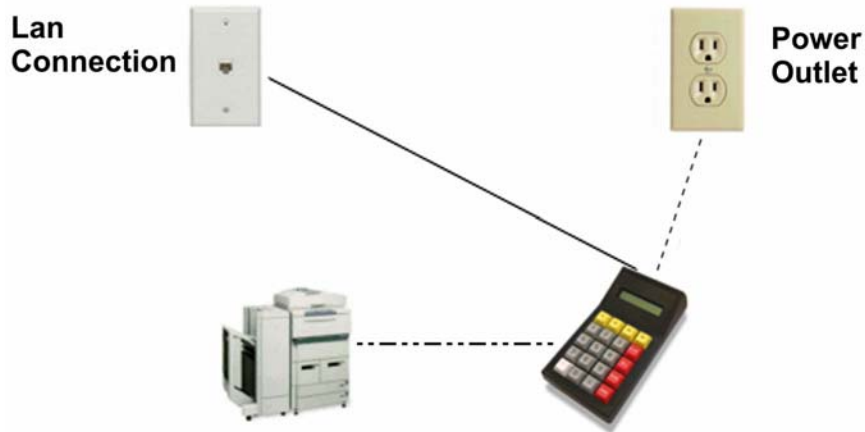
The ideal configuration for the Copy Audit, use in conjunction with a 'connected' photocopier, is to have separate LAN connections for both the photocopier and the Copy Audit unit – as shown below.



If the Copy Audit terminal and the connected photocopier will **share** the same LAN connection, you will need to use a 10/100 auto-sensing mini-switch and the applicable number of Ethernet cables as shown below. The purpose of the 10/100 mini-switch is to ensure throughput at optimal speeds.



If the photocopier is not connected to the network, the Copy Audit unit will have its own dedicated LAN connection.



*The copier connector consists of both a copier interface cable and keyswitch. For many copier models a harness kit is also required. **The harness kit is supplied and installed by the copier dealer.**